

Appendix iii - Shetland Merger Draft Timeline and Merger Requirements

Shetland College UHI; NAFC; Train Shetland

Key Actions				Dates (actual)
Shetland – NAFC & Shetland College	UHI	SFC	Scot Govt	
UHI SFC Shetland Finance Workshop				2 nd March
Finance papers to Shadow Board				4 th March
Shadow Board Finance Workshop				12 th March
Final Ministerial Merger Business Case signed off by Shadow Board and sent to UHI for Endorsement				18 th March
Final MMBC to NAFC Board				w/c 23 rd March
Consultation with Unions				w/c 23 rd March
Final MMBC to College Board and SIC				w/c 23 rd March
FBC to SFC Analysts (includes time for feedback & discussion)				w/c 6 th April
Parliamentary Easter Recess 4-19 April 2020				
College Easter Holiday 27 th March – 13 April 2020				
MMBC to SFC, Scottish Government and Cabinet Secretary				w/c 13 th April
Consultation Process: Staff, students, UHI and Stakeholders				13 th Apr – 10 th Jul (12 weeks)
Parliamentary Recess 27 th June – 30 th August 2020				
SFC Led Evaluation Visit (date set to ensure meetings with staff and students)				w/c 17 th August
		Advice to Council i.e. Council paper (2 weeks before Council meeting)		19 th August
		Council Meeting		3 rd September
		SFC advice to Scot Govt & Cabinet Secretary		7 th September
Parliamentary Recess 10 th – 25 th October 2020				

			Scot Government Analysis of SFC & Consultation Responses: SG Consultation process	w/c 8 th September – 1 st December (12 weeks)
Inform Oscar of intent to merge				
			Advice to Ministers submitted	7 th December
			Ministers approve response	21 st December
			Announcement / response to consultation	w/c 21 st December
Parliamentary Recess 24 th December 2020 – 8 th January 2021				
Parliamentary Recess 5 th – 16 th February 2021				
			Parliamentary process – SSI laid in Parliament (Approx 28 days)	11 th Jan – 24 th Feb 2021
			Parliamentary process – SSI approved	1 st March 2021
Vesting Date				