

## Transition Board – Shetland Merger Project

<b>Committee</b>	Transition Board – Shetland Merger Project
<b>Subject</b>	Schedule of Transition Board Meetings 2020
<b>Action requested</b>	<input type="checkbox"/> For information only <input type="checkbox"/> For discussion <input type="checkbox"/> For recommendation <input checked="" type="checkbox"/> For approval
<b>Brief summary of the paper</b>	A schedule of Board meetings to ensure members can anticipate commitments.
<b>Resource implications</b> [if yes, please provide detail]	No <a href="#">Click here to enter text.</a>
<b>Risk implications</b> [if yes, please provide detail]	Yes A quorum is essential at every meeting to enable the project to make decisions and progress.
<b>Date paper prepared</b>	23-Jul-20
<b>Date of committee meeting</b>	05-Aug-20
<b>Author</b>	Jane Lewis
<b>Equality and diversity</b>	No
<b>Status</b>	Non-confidential
<b>Freedom of Information</b> Can this paper be included in 'open' business?*	Yes
<b>Status following the meeting</b>	

Meetings are scheduled for September into October

<b>Date</b>	<b>Venue</b>	<b>Focus tbc</b>
9 <sup>th</sup> September 2020	WEBEX	
23 <sup>rd</sup> September 2020	WEBEX	
7 <sup>th</sup> October 2020	WEBEX	