

Transition Board – Shetland Merger Project

Committee	Transition Board – Shetland Merger Project
Subject	Schedule of Transition Board Meetings 2020
Action requested	<input type="checkbox"/> For information only <input type="checkbox"/> For discussion <input type="checkbox"/> For recommendation <input checked="" type="checkbox"/> For approval
Brief summary of the paper	An updated schedule of Board meetings is attached to ensure members can anticipate commitments.
Resource implications [if yes, please provide detail]	No Click here to enter text.
Risk implications [if yes, please provide detail]	Yes A quorum is essential at every meeting to enable the project to make decisions and progress.
Date paper prepared	17-Sep-20
Date of committee meeting	23-Sep-20
Author	Jane Lewis
Equality and diversity	No
Status	Non-confidential
Freedom of Information Can this paper be included in 'open' business?*	Yes
Status following the meeting	

Note the 7th October board is removed due to training sessions that week.

Date	Venue	Focus
5 th October 2020	WEBEX	TB training – risk management
8 th October 2020	WEBEX	TB training – university and college governance
21 st October 2020	WEBEX	
18 th November 2020	WEBEX	